

**Shelby Community Foundation  
2019 Scholarship Program  
Application Instructions**

The Shelby Community Foundation (SCF) is dedicated to enhancing the quality of life for the citizens of Shelby Township. The SCF scholarship program for graduating high school students is one of the ways this goal is achieved. **Applicants must be a Shelby Township resident but do not have to attend a school in Shelby Township.**

Each applicant is required to complete the SCF Scholarship Application and to write an essay. Applicants must also include two Applicant Appraisal Forms and official high school transcripts. The deadline for submission is April 1, 2019.

Scholarship recipients are selected based on financial need, community involvement, and the expectation that the student will succeed. The SCF has several funds that grant scholarships, and some have additional criteria (such as field of study) set when the scholarship fund was established. Scholarships are awarded without regard to race, creed, color, sex, or national origin.

Applications are available at high school guidance offices, or on the Shelby Community Foundation website ([www.shelbycommunityfoundation.org](http://www.shelbycommunityfoundation.org)). Students selected to receive scholarships will be notified by mail or phone and the scholarship may be awarded at your school's award's program.

**NOTE:** The scholarships may be used at a community college, trade school or university. Those selected must sign a Scholarship Agreement Form indicating they will use the scholarship for educational purposes only and that they will provide proof of enrollment for the fall of 2019 with a paid tuition bill by December 31, 2019. No payment will be issued until these requirements are met. Scholarship recipients must also complete a Scholarship Progress Report after the first semester and are requested to provide a student photo.

### **Submission Instructions**

**Submit completed application to the Community Foundation by April 1, 2019.**  
**Applications should be either typed or printed in black ink.**  
**DO NOT STAPLE THE FORMS.** Please paperclip them together.

**Items Required for Application:**

1. Completed Scholarship Application form
2. Two Applicant Appraisal forms
3. High School Transcripts
4. Essay (1-2 pages)

**Mail to: (Be sure to have proper postage!)**  
**Shelby Community Foundation**  
**Attn: Scholarship Committee**  
**P.O. Box 183181**  
**Shelby Township, MI 48318**

**Phone: (586) 909-5305**